

**INSTRUCTIONS FOR DD FORMS 2792 AND 2792-1
(EXCEPTIONAL FAMILY MEMBER PROGRAM)**

DD Form 2792, EFMP Medical Summary:

The SM or spouse will complete all fields on Pages 1 & 2. When completing your demographics, do not leave anything blank or the paperwork will be invalid. **DO NOT** sign Page 3 box 11 until you review the information you receive from your health care provider and agree that it is correct. The SM or spouse will complete the demographic fields on the top of Pages 3 - 11. The EFMP Coordinator will complete the remaining fields on Page 3. The qualified health care provider will complete Pages 4 – 11 and must sign the required signature boxes on pages 7, 8, 10, and 11. If he/she does not sign the signature blocks the paperwork is invalid and will be returned for corrections.

****** If the patient does not have asthma, a mental health diagnosis or developmental delays, the qualified health care provider will write N/A on each addendum and sign pages 8,10 and 11 verifying that the patient is negative for each diagnosis.

******If the FM is seeing a mental health provider, that mental health provider **MUST** complete all fields on Pages 9 – 10.

DD Form 2792-1 Educational Summary:

The SM or spouse will complete all of Page 2 and Boxes 1 - 2 on Page 3. If any fields are left blank the paperwork is considered invalid and will be returned for completion. The school will complete Page 3, Boxes 3 - 8. This document must be submitted with a complete, up-to-date IEP, IFSP, or 504 Plan.

THIS SECTION PERTAINS TO ACTIVE DUTY ARMY MEMBERS ONLY!!

Please be sure to submit a copy of your EFMP summary report with the new packet to your qualified health care provider. Inform him/her that all previous conditions listed on the EFMP summary report **MUST** be addressed on the update. If previous conditions are not addressed the paperwork will be returned for corrections.

You can obtain a copy of your EFMP Summary Report by contacting: the EFMP Coordinator at 301-677-8502

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